

Plants Team

Action Items

Event Coordinator: Kyle Allison, Email: kyleallison@tamu.edu, Phone: 940-395-5661

Survey Coordinator: Ryan Taylor, Email: taylor22@tamu.edu, Phone: 361-425-9903

PLANTS TEAM DRAFT 3/9/09

PLANT TEAM LEADERS:

- Jean Paul TMN-BV, Master Gardners (776-8095, jeanapaul@hotmail.com)
- Punnee Soonthornpoc BLINN (psoonthornpoc@blinn.edu)

ACTION ITEMS- PLANT TEAM

Date & Time	Action	Who?
By 3/13	Update inventory of plant Trunk & kidblitz activities	Punnee, Dr. Packard, Ryan
By 3/13	Review draft Survey Plan and Schedule; revise & send to Ryan	Punnee, Dr. Packard, Ryan
By 3/13	Finalize Booth Schedule & kidblitz activities (self guided trail; leaf rubbings); send to Ryan	Punnee, Dr. Packard, Ryan
By 3/13	Complete list of volunteers & equipment checkout list; send to Ryan	Punnee, Dr. Packard, Ryan
Thurs. 4/2	Set up for plant walk (flags, etc...)	Punnee and her students
By 4/3	Assemble materials for display,(eg. examples of equipment for plant surveys, plant presses, native plant specimens, leaf rubbings, poisonous plants, edible plants etc.)	Plant Team
Fri. 4/3	Team leader & members meet with Scott D for logistics/safety briefing at Speakers Tent	Plant Team
Fri. 4/3 4-7 pm	Plant survey	Plant Team
Sat. 4/4 8 am	Set-up plant team tent & table	Plant Team
By Sat. 4/4 9 am	Finish setting out self guided tour for plants	Plant Team
Sat. 4/4 10am-4pm	Host booth & kidblitz activities at booth	Plant Team
Sat 4/4 1:00pm	Plant Talk Q&A at speakers tent	Punnee
Sat 4/4 1:30	Lead plant walk	Plant Team
Sat 4/4 by 3 pm	Report list of species to Jane	Punnee
Sat 4/4 3:30pm	Grand Tally of all species counted in 24 hrs.	Dr. Packard and Ryan
Sat 4/4 4:00pm	Closing Ceremony	Everyone!
Sat 4/4 by 5 pm	Pack up and inventory equipment borrowed	Plant Team
By 4/10	Complete debriefing comments on BLOG	Punnee