

Inverts

Action Items

Event Coordinator: Kyle Allison, Email: kyleallison@tamu.edu, Phone: 940-395-5661

Survey Coordinator: Ryan Taylor, Email: taylor22@tamu.edu, Phone: 361-425-9903

Invertebrate Team Leaders:

- Ed Riley ENTO-TAMU (979 845 9711, egrchryso@tamu.edu)
- Marian Cothran (marian.cothran@hotmail.com)

PROVIDED: 1 folding table, 2 folding chairs, 1 10 x 10 tent

Proposed Action Item List- Herp Team DRAFT 2/27/09

When	What	Who?
By 3/13	Update inventory of herp Trunk & kidblitz activities	
By 3/13	Review draft Survey Plan and Schedule; revise & to Ryan	
By 3/13	Finalize Booth Schedule & kidblitz activities (Butterfly tent, I spy); send to Ryan	
By 3/13	Complete list of volunteers & equipment checkout list; send to Ryan	
By 4/3	Assemble materials for display (e.g. butterflies, beetle collection, insect collection, butterfly plants)	
4/3	Team leaders and members meet for safety and logistics meeting at Speaker's Tent	
4/3 7:30-9:00pm	Insect black-lighting (need to decide where this will be & notify people at the registration table)	
4/4 8 am	Set-up Invert team tent & table	
4/4 9 am	Set- up butterfly tent	
4/4 10am-4pm	Host booth & KidBlitz activities at booth	
4/4 11:00 am	Insect Talk Q&A at speakers tent	
4/4 11:30 am	Lead Insect Walk (funnel trap? Netting?)	
4/4 by 3 pm	Report list of species to Jane	
4/4 3:30 pm	Grand Tally of all species counted in 24 hrs.	
4/4 4:00 pm	Closing Ceremony	
4/4 by 5 pm	Pack up and inventory equipment borrowed	
By 4/10	Complete debriefing comments	